



REPUBLIC OF NAMIBIA



OMUSATI REGIONAL COUNCIL

PROCUREMENT MANAGEMENT UNIT

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26 January 2023

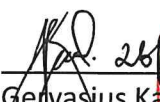
Mr Titus Ndove
Executive Director
Ministry of Finance
Private Bag 13295
WINDHOEK

Dear Mr. Ndove

THE FIRST AMENDMENT TO THE ANNUAL PROCUREMENT PLAN FOR OMUSATI REGIONAL COUNCIL AND DELEGATED FUNCTIONS 2023/24 FINANCIAL YEAR.

1. The subject above is hereby referenced.
2. In terms of Section 25(4)(a) of the Public Procurement Act, 2015 (Act No 15 of 2015) read in conjunction with its Regulation 8(2) d, Omusati Regional Council is hereby submitting the amended Annual Procurement Plan for the Financial Year 2023/2024 for your consideration.
3. The following amendment made on pages 2, items number 23, 24, 25, 26, 27, Page, 3 Items number 11, 12, 13, 14, 15, Page 6, item number 6, Page 7, item number 31 for the Annual Procurement Plan 2023/2024 Financial Year. The items were omitted as an oversight during the drafting of the Annual Procurement Plan. Whereby item number 22 and 30 was a lumpsum of item number 22, however its now split with item 30 on page 7.

Yours Sincerely,


26/01/2023
Gervasius Kashindi
CHIEF REGIONAL OFFICER

All official correspondence must be addressed to the Chief Regional Officer



Republic of Namibia
Annual Procurement Plan



Name of Public Entity: Omusati Regional Council: Head Office, Constituencies and Settlements							Financial Period: 2023/2024	
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Procurement of Protective gear	Various	G	Yes	RFQ	90,000.00	1/4/2023	Section 32 1 (a)
2	Supply and delivery of Office Furnitures and Equipment	Various	G	Yes	RFQ	408,700.00	1/4/2023	Section 32 1 (a)
3	Procurement of PA sound system	1	G	Yes	RFQ	30,000.00	1/4/2023	Section 32 1 (a)
4	Supply and delivery of Groceries and Food items to the Regional Council for a period of 24 months	Various	G	Yes	OAB	147,000.00	1/4/2023	Default Method
5	Supply and delivery of Vehicle batteries to the Regional Council for a period of 24 months	Various	G	Yes	OAB	52,000.00	1/4/2023	Default method
6	Provision of Catering services to Constituencies and Settlements for a period of 24 months	Various	NCS	Yes	OAB	100,800.00	1/4/2023	Default method
7	Procurement of water meters and pipes	Various	G	Yes	RFQ	17,996.00	1/4/2023	Section 32 1 (a)
8	Procurement of Diaries	210	G	Yes	RFQ	100,000.00	1/4/2023	Section 32 1 (a)
9	Advertisement (Vacancies and Bids)	Various	NCS	Yes	EPE	210,000.00	1/4/2023	Section 34 (g)
10	Construction of Rural Toilets (NPC)	60	W	Yes	OAB	2,308,000.00	1/4/2023	Default method
11	Construction of Ogongo Rural Development Centre	1	W	Yes	OAB	1,000,000.00	1/4/2023	Default method
12	Electrification of Growth Points (Elim and Okalongo Constituencies)	2	W	Yes	DP	612,000	1/4/2023	Section 36 2 (a)
13	Construction of Services Infrastructure - Ones! (NPC)	1	W	Yes	OAB	2,607,000	1/4/2023	Default method
14	Construction of Services Infrastructure - Okalongo (NPC)	1	W	Yes	OAB	1,738,000	1/4/2023	Default method
15	Construction of a Dumping Site - Okalongo Settlement	1	W	Yes	OAB	2,000,000	1/4/2023	Default method
16	Maintenance of Roads in Settlements (RFA)	1	W	Yes	OAB	1,199,928	1/4/2023	Default method
17	Procurement of Materials and Works for Constituency Development Projects	Various	G	Yes	RFQ	1,203,643	1/4/2023	Section 32 1 (a)
18	Construction of Bachelor Flats at Constituency Office - Etayi	1	W	Yes	OAB	770,000	1/4/2023	Default method

19	Construction of Sewer Pump Station and Raising Main in Ogongo Proper	2	W	Yes	OAB	1,868,068	1/4/2023	Default method
20	Amendment Ext Proper, 1 and 2 Surveying - Okalongo Settlement	3	NCS	Yes	RFP	1,500,000	1/4/2023	Section 32 1 (a)
21	Amendment Ext Proper, 1 and 2 Planning - Okalongo Settlement	3	NCS	Yes	RFP	371,040	1/4/2023	Section 32 1 (a)
22	Homestead compensation - Late Haimo Mumbala (Okalongo Settlement) (B/F)	1	NCS	Yes	DP	287,166.63	1/4/2023	Section 36 2 (a)
23	Procurement of Security Services at Anamulenge, Ogongo, Etayi and Otamanzi Constituency offices	1	NCS	Yes	RB	400,000.00	9/1/2023	Section 31 (b)
24	Purchasing of Laptop computers	Various	G	Yes	RFQ	73,000.00	1/4/2023	Section 32 1 (a)
25	Purchasing of Desktop computers	Various	G	Yes	RFQ	63,000.00	1/4/2023	Section 32 1 (a)
26	Purchasing of Colour Printers	Various	G	Yes	RFQ	31,500	1/4/2023	Section 32 1 (a)
27	Purchasing of Server Room UPS	Various	G	Yes	RFQ	8,400	1/4/2023	Section 32 1 (a)

Name of Public Entity: Omusati Regional Council: Division Lands				Financial Period: 2023/2024				
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Stationeries for a period of 24 months: Vote 37100220200	Various	G	Yes	OAB	35,000.00	1/4/2023	Default method
2	Supply and delivery of cleaning materials for a period of 24 months: Vote 37100220200	Various	G	Yes	OAB	35,000.00	1/4/2023	Default method
3	Procurement of Electronics such as airconditioners, computer, GPS; Electrical wares such electric cables;							
	Procurement of Plumbing (Toilet) materials	Various	G	Yes	OAB	95,000.00	1/4/2023	Default method
	Procurement of weeding and debushing appliances as well as other related goods.							

Name of Public Entity: Omusati Regional Council: Department of Works - Maintenance and Inspection				Financial Period: 2023/2024				
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Materials (Electrical, Civil and Mechanical Materials)	Various	G	Yes	RFQ	257,665.00	1/4/2023	Section 32 1 (a)

Procurement No. (e.g. 1.2.3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
2	Supply and delivery of Materials (tools and spare parts)	Various	G	Yes	RFQ	54,200.00	1/4/2023	Section 32 1 (a)
3	Supply and delivery of cleaning materials for a period of 24 months	Various	G	Yes	OAB	34,200.00	1/4/2023	Default method
4	Supply and delivery of office stationaries, toners and cartridges for a period of 24 months	Various	G	Yes	OAB	54,200.00	1/4/2023	Default method
5	Replacement of office window blinds for Outapi Regional Office.	1	W	Yes	RFQ	30,000.00	1/4/2023	Section 32 1 (a)
6	Erecting of Carports and laying of Interlock at Okahao Sub Office	1	W	Yes	OAB	100,000.00	1/4/2023	Default method
7	Provision of security to guard Outapi Regional Office and Okahao sub-office	1	NCS	Yes	RFQ	30,000.00	1/4/2023	Section 32 1 (b)
8	Construction of Storeroom at Outapi Regional Office.	1	W	Yes	OAB	400,000.00	1/4/2023	Default method
9	Purchasing and Servicing of Fire Extinguisher for the Department of Works in the whole region.	1	W	Yes	RFQ	15,000.00	1/4/2023	Section 32 (1) (c)
10	Carry out routine Maintenance on Generator Sets, Sewer and Water Pumps, Incinerators, Autoclave machines, Mortuaries, Cold and Freezer rooms, Cooking Pots, Pans and Stove	Various	NCS	Yes	RFQ	250,000.00	1/4/2023	Section 32 (1) (b)
11	Purchasing of Protective Clothing	Various	G	Yes	OAB/EPE	35,000.00	1/5/2023	Default method
12	Annual bids for pumping out septic tanks at various government institutions in the whole Region	Various	NCS	Yes	OAB	1,000,000.00	14/02/2023	Default method
13	Purchasing of office freeze, Kettle, Micro wave, cooking pots etc.	5	G	Yes	RFQ	15,000.00	1/5/2023	Section 32 (1) (c)
14	Procurement of Training	Various	NCS	Yes	RFQ	35,000.00	1/6/2023	Section 32 (1) (c)
15	Renewal of Annual License fees and support services for Microsoft Dynamic GP	1	NCS	Yes	DP	49,425.00	1/5/2023	Section 36 2 (a)

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Procurement No. (e.g. 1.2.3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
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Name of Public Entity: Omusati Regional Council: Gender Equality, Poverty Eradication and Social Welfare								
Financial Period: 2023/2024								
Procurement No. (e.g. 1.2.3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Office stationaries to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months	Various	G	Yes	OAB	60,000.00	1/4/2023	Default method
2	Supply and delivery of Cleaning materials to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months	Various	G	Yes	OAB	70,000.00	1/4/2023	Default method
3	Supply and delivery of Office stationaries, Toners and Cartridges to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months	Various	G	Yes	OAB	35,000.00	1/4/2023	Default method
4	Supply and delivery of protective clothing to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months	1	G	Yes	OAB	7,000.00	1/4/2023	Default method
5	Procurement of maintenance materials and works to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months	Various	G/W	Yes	RFQ	21,000.00	1/4/2023	Section 32 (1) (a) and (c)
6	Supply and delivery of Promotional materials for Gender Campaigns (T-shirts, caps, posters, banners etc) to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months	Various	G	Yes	OAB	55,000.00	1/4/2023	Default method
7	Provisions of Catering Services /Refreshment to the Division of Gender Equality, Poverty Eradication and Social Welfare (Constituencies), for a period of 24 months	Various	NCS	Yes	OAB	117,000.00	1/4/2023	Default method

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Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
8	Provisions of accommodation and conference facilities for the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months	Various	NCS	Yes	OAB		1/4/2023	Default method
9	Placing of adverts in news papers	Various	NCS	Yes	EPE	47,000.00	1/4/2023	Section 34 (g)
10	Procurement of Materials and Equipment for Income Generating Activities (IGAs)	12	G	Yes	RFQ	115,000.00	1/4/2023	Section 32 (1) (a)
11	Procurement of ECD Learning and Teaching Materials	1	G	Yes	RFQ	60,000.00	1/4/2023	Section 32 (1) (a)
12	Procurement of Technical/ Production Skills Training	Various	NCS	Yes	RFQ	60,000.00	4/5/2023	Section 32 (1) (a)
	Procurement of Materials for Technical and Production		G					

Name of Public Entity: Omusati Regional Council: MICT								
Financial Period: 2023/2024								
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Office stationaries	Various	G	Yes	OAB	20,000.00	1/4/2023	Default method
2	Supply and delivery of Cleaning materials	Various	G	Yes	OAB	12,000.00	1/4/2023	Default method
3	Purchasing of Toners and Cartridges	Various	G	Yes	OAB	10,000.00	1/4/2023	Default method
4	Purchasing of protective clothing	1	G	Yes	OAB	7,000.00	1/4/2023	Default method
5	Service of fire Extinguishers and Hose pipe reel	9	NCS	Yes	RFQ	3,000.00	1/4/2023	Section 32 1 (a)

Name of Public Entity: Omusati Regional Council: Directorate of Education, Art and Culture								
Financial Period: 2023/2024								
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply of Textbooks to various schools in Omusati Region	Various	G	Yes	DP	4,000,000.00	1/4/2023	Section 36 2 (a)
2	Delivery of Textbooks to various schools in Omusati Region	Various	G	Yes	OAB		1/4/2023	Default method

Procurement No. (e.g. 1,2,3,...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
3	Supply and Delivery of Office Stationeries, Toners and Cartridges to Omusati Regional Council, Directorate of Education, Arts and Culture for a period of 24 months	Various	G	Yes	OAB	3,180,749.12	1/4/2023	Default method
4	Procurement of School Stationeries	Various	G	Yes	OAB	5,000,000.00	1/4/2023	Default method
5	Supply and Delivery of Cleaning Materials to Omusati Regional Council: Directorate of Education, Arts and Culture for a period of 24 months	Various	G	Yes	OAB	2,464,268.57	1/4/2023	Default method
6	Supply and delivery of protective clothing to Omusati Regional Council: Directorate of Education, Arts and Culture for a period of 24 months	Various	G	Yes	OAB / EPE	700,000.00	1/4/2023	Default method
7	Supply and Delivery of Examination Materials to various schools (Biology, Physics, Chemistry and Prevocational Subjects) for a period of 36 months	Various	G	Yes	DP	4,000,000.00	1/4/2023	Section 36 2 (a)
8	Supply and Delivery of Practical Materials to various schools	Various	G	Yes	OAB	600,000.00	1/4/2023	Default method
9	Supply and Delivery of Mattresses for Hostels	Various	G	Yes	OAB	5,000,000.00	1/4/2023	Default method
10	Provision of Transport Items, Fueling Services, Car Tyres, Batteries, etc	Various	G	Yes	OAB	2,240,160.09	1/4/2023	Default method
11	Provision of Transport Services (car rental) to the Directorate of Education for 24 months	Various	NCS	Yes	OAB	3,000,000.00	1/4/2023	Default method
12	Procurement of Vehicles to the Directorate of Education, Arts and Culture	Various	G	Yes	OAB	3,000,000.00	1/4/2023	Default method
13	Procurement of Gas Cylinders for various schools in Omusati Region	Various	G	Yes	RFQ		1/4/2023	Default method
14	Maintenance of Office Equipment	Various	NCS	Yes	RQF	140,992.52	1/4/2023	Section 32 1 (a)
15	Provision of Security Services to Omusati Regional Council: Directorate of Education, Arts and Culture for a period of 36 months	Various	NCS	Yes	OAB	36,923,172.00	1/4/2023	Default method
16	Installation, Registrations, and Licencing of Accounting system.	Various	NCS	Yes	OAB	635,496.34	1/4/2023	Default method
17	Advertisements of Vacancies	Various	NCS	Yes	EPE	50,000.00	1/4/2023	Section 34 (g)
18	Procurement of Printing Services and Bidding	Various	NCS	Yes	OAB	2,600,000.00	1/4/2023	Default method

Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
19	Procurement of Office Furniture and Equipments for the Directorate of Education, Arts and Culture	Various	G	Yes	RFQ	600,000.00	1/4/2023	Section 32 1 (a)
20	Procurement of School Furniture and Equipment for various schools in Omusati Region	Various	G	Yes	OAB	3,000,000.00	1/4/2023	Default method
21	Procurement of Hostel Equipment for various Hostels in Omusati Region	Various	G	Yes	OAB	5,282,232.30	1/4/2023	Default method
22	Procurement of ICT Equipment for the Directorate of Education, Arts and Culture (Head office, Circuits, TRCs and Libraries)	Various	G	Yes	RFQ	2,000,000.00	1/4/2023	Default method
23	Construction of Three (3) Classrooms Block at Ben Shikongo PS - Elim Circuit	3	W	Yes	OAB	1,200,000.00	1/4/2023	Default method
24	Construction of Three (3) Classrooms Block at Ombathi CS - Ogongo Circuit	3	W	Yes	OAB	1,200,001.00	1/4/2023	Default method
25	Construction of a Ten (10) Seat Ablution Block at Ouwale CS - Okalongo Circuit	10	W	Yes	OAB	400,000.00	1/4/2023	Default method
26	Renovation of Five (5) Classrooms Block at Emvula CS - Oshikuku Circuit	5	W	Yes	OAB	1,750,000.00	1/4/2023	Default method
27	Renovation of Six (6) Classrooms Block at Samuel Shilongo PS - Etayi Circuit	6	W	Yes	OAB	2,000,000.00	1/4/2023	Default method
28	Renovation of Four (4) Classrooms Block at Onelago CS - Anamulenge Circuit	4	W	Yes	OAB	1,400,000.00	1/4/2023	Default method
29	Renovation of Sport Facility for Shikongo Iipinge SS and Mwaala SS - Tsandi Circuit	1	W	Yes	OAB	750,000.00	1/4/2023	Default method
30	Procurement of ICT Equipment for the Directorate of Education, Arts and Culture (Schools)	Various	G	Yes	RFQ	1,500,000.00	1/4/2023	Default method
31	Customer Service Chart Activities	Various	G	Yes	RFQ	100,000.00	1/4/2023	Default method
Name of the Public Entity: Omusati Regional Council: Directorate of Water Supply and Sanitation Coordination								
Procurement No.	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for Invitation of Bids	Reasons for deviating from default method (where applicable)
1	Supply and delivery of Cleaning materials for a period of 24 months	Various	G	Yes	ONB/RFQ	30,000.00	1/4/2023	Default method
2	Supply and delivery of stationeries, toners and cartridges for a period of 24 months	Various	G	Yes	ONB/RFQ	30,000.00	1/4/2023	Default method

Procurement No. (e.g. 1.2.3...)	Description (Include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
3	Supply and delivery of Protective clothing for a period of 24 months	Varios	G	Yes	ONB/RFQ	30,000.00	1/4/2023	Default method
4	Supply and delivery of civil and mechanic materials for repair pipe break and services engines, for the period of 24 months	Varios	G	Yes	ONB/RFQ	63,000.00	1/4/2023	Default method
5	Repair vehicles	Varios	NCS	Yes	ONB/RFQ	200,000.00	1/4/2023	Default method
6	Purchasing of vehicle assecories	Varios	G	Yes	ONB/RFQ	50,000.00	1/4/2023	Default method
7	Utilities (payment of water, municipality services & electricity)	Varios	G	Yes	EPE	200,000.00	1/4/2023	Default method
8	Other goods and services (Photocopy rental services)	Varios	SC	Yes	ONB/DP	50,000.00	1/4/2023	Default method
9	Provision of Electronic and software	Varios	G	Yes	ONB/RFQ	40,000.00	Saturday, April 1, 2023	Default method
10	Supply and delivery of office equipment(photocopy machines, printres)	Varios	G	Yes	ONB/RFQ	60,000.00	1/4/2023	Default method
11	Pumping out septic tanksat Otamanzi, and Tsandi offices, for the period of 24 months	Varios	NCS	Yes	ONB	20,000.00	1/4/2023	Default method

Approved - Accounting Officer (Name): Servais Kahluli Signature: [Signature] Date: 30/01/2023

