



Republic of Namibia
Annual Procurement Plan



| Name of Public Entity: Omusati Regional Council: Head Office, Constituencies and Settlements | | | | | Financial Period: 2023/2024 | | | |
|--|---|----------|-------------------------|--|-----------------------------|-----------------------|---------------------------------------|---|
| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
| 1 | Procurement of Protective gear | Various | G | Yes | RFQ | 90 000.00 | 2023/01/04 | Section 32 1 (a) |
| 2 | Supply and delivery of Office Furnitures and Equipment | Various | G | Yes | RFQ | 408 700.00 | 2023/01/04 | Section 32 1 (a) |
| 3 | Procurement of PA sound system | 1 | G | Yes | RFQ | 30 000.00 | 2023/01/04 | Section 32 1 (a) |
| 4 | Supply and delivery of Groceries and Food items to the Regional Council for a period of 24 months | Various | G | Yes | OAB | 147 000.00 | 2023/01/04 | Default Method |
| 5 | Supply and delivery of Vehicle batteries to the Regional Council for a period of 24 months | Various | G | Yes | OAB | 52 000.00 | 2023/01/04 | Default method |
| 6 | Provision of Catering services to Constituencies and Settlements for a period of 24 months | Various | NCS | Yes | OAB | 100 800.00 | 2023/01/04 | Default method |
| 7 | Procurement of water meters and pipes | Various | G | Yes | RFQ | 17 996.00 | 2023/01/04 | Section 32 1 (a) |
| 8 | Procurement of Diaries | 210 | G | Yes | RFQ | 100 000.00 | 2023/01/04 | Section 32 1 (a) |
| 9 | Advertisement (Vacancies and Bids) | Various | NCS | Yes | EPE | 210 000.00 | 2023/01/04 | Section 34 (g) |
| 10 | Construction of Rural Toilets (NPC) | 60 | W | Yes | OAB | 2 308 000.00 | 2023/01/04 | Default method |
| 11 | Construction of Ogongo Rural Development Centre | 1 | W | Yes | OAB | 1 000 000.00 | 2023/01/04 | Default method |
| 12 | Electrification of Growth Points (Elim and Okalongo Constituencies) | 2 | W | Yes | DP | 612 000 | 2023/01/04 | Section 36 2 (a) |
| 13 | Construction of Services Infrastructure - Onesi (NPC) | 1 | W | Yes | OAB | 2 607 000 | 2023/01/04 | Default method |
| 14 | Construction of Services Infrastructure - Okalongo (NPC) | 1 | W | Yes | OAB | 1 738 000 | 2023/01/04 | Default method |
| 15 | Construction of a Dumping Site - Okalongo Settlement | 1 | W | Yes | OAB | 2 000 000 | 2023/01/04 | Default method |
| 16 | Maintenance of Roads in Settlements (RFA) | 1 | W | Yes | OAB | 1 199 928 | 2023/01/04 | Default method |
| 17 | Procurement of Materials and Works for Constituency Development Projects | Various | G W | Yes | RFQ | 1 203 643 | 2023/01/04 | Section 32 1 (a) |
| 18 | Construction of Bachelor Flats at Constituency Office - Etayi | 1 | W | Yes | OAB | 770 000 | 2023/01/04 | Default method |

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|----|---|---|-----|-----|-----|------------|------------|------------------|
| 19 | Construction of Sewer Pump Station and Raising Main in Ogongo Proper | 2 | W | Yes | OAB | 1 868 068 | 2023/01/04 | Default method |
| 20 | Amendment Ext Proper, 1 and 2 Surveying - Okalongo Settlement | 3 | NCS | Yes | RFP | 1 500 000 | 2023/01/04 | Section 32 1 (a) |
| 21 | Amendment Ext Proper, 1 and 2 Planning - Okalongo Settlement | 3 | NCS | Yes | RFP | 371 040 | 2023/01/04 | Section 32 1 (a) |
| 22 | Homestead compensation - Late Haimo Mumbala (Okalongo Settlement) (B/F) | 1 | NCS | Yes | DP | 287 166.63 | 2023/01/04 | Section 36 2 (a) |

| Name of Public Entity: Omusati Regional Council: Division Lands | | | | | Financial Period: 2023/2024 | | | |
|---|---|----------|-------------------------|--|-----------------------------|-----------------------|---------------------------------------|---|
| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
| 1 | Supply and delivery of Stationeries for a period of 24 months: Vote 37100220200 | Various | G | Yes | OAB | 35 000.00 | 2023/01/04 | Default method |
| 2 | Supply and delivery of cleaning materials for a period of 24 months: Vote 37100220200 | Various | G | Yes | OAB | 35 000.00 | 2023/01/04 | Default method |
| 3 | Procurement of Electronics such as airconditioners, computer, GPS; Electrical wares such electric cables; | Various | G | Yes | OAB | 95 000.00 | 2023/01/04 | Default method |
| | Procurement of Plumbing (Toilet) materials | | | | | | | |
| | Procurement of weeding and debushing appliances as well as other related goods. | | | | | | | |

| Name of Public Entity: Omusati Regional Council: Maintenance and Inspection | | | | | Financial Period: 2023/2024 | | | |
|---|---|----------|-------------------------|--|-----------------------------|-----------------------|---------------------------------------|---|
| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
| 1 | Supply and delivery of Materials (Electrical, Civil and Mechanical Materials) | Various | G | Yes | RFQ | 257 665.00 | 2023/01/04 | Section 32 1 (a) |
| 2 | Supply and delivery of Materials (tools and spare parts) | Various | G | Yes | RFQ | 54 200.00 | 2023/01/04 | Section 32 1 (a) |
| 3 | Supply and delivery of cleaning materials for a period of 24 months | Various | G | Yes | OAB | 34 200.00 | 2023/01/04 | Default method |
| 4 | Supply and delivery of office stationaries, toners and cartridges for a period of 24 months | Various | G | Yes | OAB | 54 200.00 | 2023/01/04 | Default method |

| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
|---------------------------------|--|----------|-------------------------|--|--------------------|-----------------------|---------------------------------------|---|
| 5 | Replacement of office window blinds for Outapi Regional Office. | 1 | W | Yes | RFQ | 30 000.00 | 2023/01/04 | Section 32 1 (a) |
| 6 | Erecting of Carports and laying of Interlock at Okahao Sub Office | 1 | W | Yes | OAB | 100 000.00 | 2023/01/04 | Default method |
| 7 | Provision of security to guard Outapi Regional Office and Okahao sub-office | 1 | NCS | Yes | RFQ | 30 000.00 | 2023/01/04 | Section 32 1 (b) |
| 8 | Construction of Storeroom at Outapi Regional Office. | 1 | W | Yes | OAB | 400 000.00 | 2023/01/04 | Default method |
| 9 | Purchasing and Servicing of Fire Extinguisher for the Department of Works in the whole region. | 1 | W | Yes | RFQ | 15 000.00 | 2023/01/04 | Section 32 (1) (c) |
| 10 | Carry out routine Maintenance on Generator Sets, Sewer and Water Pumps, Incinerators, Autoclave machines, Mortuaries, Cold and Freezer rooms, Cooking Pots, Pans and Stove | Various | NCS | Yes | RFQ | 250 000.00 | 2023/01/04 | Section 32 (1) (b) |

| Name of Public Entity: Omusati Regional Council: Gender Equality, Poverty Eradication and Social Welfare | | | | | | | Financial Period: 2023/2024 | |
|--|---|----------|-------------------------|--|--------------------|-----------------------|---------------------------------------|---|
| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
| 1 | Supply and delivery of Office stationeries to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months | Various | G | Yes | OAB | 60 000.00 | 2023/01/04 | Default method |
| 2 | Supply and delivery of Cleaning materials to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months | Various | G | Yes | OAB | 70 000.00 | 2023/01/04 | Default method |
| 3 | Supply and delivery of Office stationeries, Toners and Cartridges to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months | Various | G | Yes | OAB | 35 000.00 | 2023/01/04 | Default method |
| 4 | Supply and delivery of protective clothing to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months | 1 | G | Yes | OAB | 7 000.00 | 2023/01/04 | Default method |

| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
|---------------------------------|--|----------|-------------------------|--|--------------------|-----------------------|---------------------------------------|---|
| 5 | Procurement of maintenance materials and works to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months | Various | G/W | Yes | RFQ | 21 000.00 | 2023/01/04 | Section 32 (1) (a) and (c) |
| 6 | Supply and delivery of Promotional materials for Gender Campaigns (T-shirts, caps, posters, banners etc) to the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months | Various | G | Yes | OAB | 55 000.00 | 2023/01/04 | Default method |
| 7 | Provisions of Catering Services /Refreshment to the Division of Gender Equality, Poverty Eradication and Social Welfare (Constituencies), for a period of 24 months | Various | NCS | Yes | OAB | 117 000.00 | 2023/01/04 | Default method |
| 8 | Provisions of accommodation and conference facilities for the Division of Gender Equality, Poverty Eradication and Social Welfare, for a period of 24 months | Various | NCS | Yes | OAB | 47 000.00 | 2023/01/04 | Default method |
| 9 | Placing of adverts in news papers | Various | NCS | Yes | EPE | 3000.00 | 2023/01/04 | Section 34 (g) |
| 10 | Procurement of Materials and Equipment for Income Generating Activities (IGAs) | 12 | G | Yes | RFQ | 115 000.00 | 2023/01/04 | Section 32 (1) (a) |
| 11 | Procurement of ECD Learning and Teaching Materials | 1 | G | Yes | RFQ | 60 000.00 | 2023/01/04 | Section 32 (1) (a) |
| 12 | Procurement of Technical/ Production Skills Training | Various | NCS | Yes | RFQ | 60 000.00 | 2023/04/05 | Section 32 (1) (a) |
| | Procurement of Materials for Technical and Production | | G | | | | | |

| Name of Public Entity: Omusati Regional Council: MICT | | | | | Financial Period: 2023/2024 | | | |
|---|--|----------|-------------------------|--|-----------------------------|-----------------------|---------------------------------------|---|
| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
| 1 | Supply and delivery of Office stationaries | Various | G | Yes | OAB | 20 000.00 | 2023/01/04 | Default method |
| 2 | Supply and delivery of Cleaning materials | Various | G | Yes | OAB | 12 000.00 | 2023/01/04 | Default method |
| 3 | Purchasing of Toners and Cartridges | Various | G | Yes | OAB | 10 000.00 | 2023/01/04 | Default method |
| 4 | Purchasing of protective clothing | 1 | G | Yes | OAB | 7 000.00 | 2023/01/04 | Default method |

| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
|---------------------------------|--|----------|-------------------------|--|--------------------|-----------------------|---------------------------------------|---|
| 5 | Service of fire Extinguishers and Hose pipe reel | 9 | NCS | Yes | RFQ | 3 000.00 | 2023/01/04 | Section 32 1 (a) |

| Name of Public Entity: Omusati Regional Council: Directorate of Education, Art and Culture | | | | Financial Period: 2023/2024 | | | | |
|--|---|----------|-------------------------|--|--------------------|-----------------------|---------------------------------------|---|
| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
| 1 | Supply of Textbooks to various schools in Omusati Region | Various | G | Yes | DP | 4 000 000.00 | 2023/01/04 | Section 36 2 (a) |
| 2 | Delivery of Textbooks to various schools in Omusati Region | Various | G | Yes | OAB | | 2023/01/04 | Default method |
| 3 | Supply and Delivery of Office Stationeries, Toners and Cartridges to Omusati Regional Council, Directorate of Education, Arts and Culture for a period of 24 months | Various | G | Yes | OAB | 3 180 749.12 | 2023/01/04 | Default method |
| 4 | Procurement of School Stationeries | Various | G | Yes | OAB | 5 000 000.00 | 2023/01/04 | Default method |
| 5 | Supply and Delivery of Cleaning Materials to Omusati Regional Council: Directorate of Education, Arts and Culture for a period of 24 months | Various | G | Yes | OAB | 2 464 268.57 | 2023/01/04 | Default method |
| 6 | Supply and Delivery of Examination Materials to various schools (Biology, Physics, Chemistry and Prevocational Subjects) for a period of 36 months | Various | G | Yes | DP | 4 000 000.00 | 2023/01/04 | Section 36 2 (a) |
| 7 | Supply and Delivery of Practical Materials to various schools | Various | G | Yes | OAB | 600 000.00 | 2023/01/04 | Default method |
| 8 | Supply and Delivery of Mattresses for Hostels | Various | G | Yes | OAB | 5 000 000.00 | 2023/01/04 | Default method |
| 9 | Provision of Transport Items, Fueling Services, Car Tyres, Batteries, etc | Various | G | Yes | OAB | 2 240 160.09 | 2023/01/04 | Default method |
| 10 | Provision of Transport Services (car rental) to the Directorate of Education for 24 months | Various | NCS | Yes | OAB | 3 000 000.00 | 2023/01/04 | Default method |
| 11 | Procurement of Vehicles to the Directorate of Education, Arts and Culture | Various | G | Yes | OAB | 3 000 000.00 | 2023/01/04 | Default method |
| 12 | Procurement of Gas Cylinders for various schools in Omusati Region | Various | G | Yes | RFQ | | 2023/01/04 | Default method |
| 13 | Maintenance of Office Equipment | Variuos | NCS | Yes | RQF | 140 992.52 | 2023/01/04 | Section 32 1 (a) |

| Procurement No. (e.g. 1,2,3...) | Description (include lots if applicable) | Quantity | Category of Procurement | Procurement reserved in terms of the Directive on Local Sourcing | Procurement Method | Estimated Value (N\$) | Scheduled Date for Invitation of Bids | Reason for deviating from the default method (where applicable) |
|---------------------------------|--|----------|-------------------------|--|--------------------|-----------------------|---------------------------------------|---|
| 14 | Provision of Security Services to Omusati Regional Council: Directorate of Education, Arts and Culture for a period of 36 months | Various | NCS | Yes | OAB | 36 923 172.00 | 2023/01/04 | Default method |
| 15 | Installation, Registrations, and Licencing of Accounting system. | Various | NCS | Yes | OAB | 635 496.34 | 2023/01/04 | Default method |
| 16 | Advertisements of Vacancies | Various | NCS | Yes | EPE | 50 000.00 | 2023/01/04 | Section 34 (g) |
| 17 | Procurement of Printing Services and Bidding | Various | NCS | Yes | OAB | 2 600 000.00 | 2023/01/04 | Default method |
| 18 | Procurement of Office Furniture and Equipments for the Directorate of Education, Arts and Culture | Various | G | Yes | RFQ | 600 000.00 | 2023/01/04 | Section 32 1 (a) |
| 19 | Procurement of School Furniture and Equipment for various schools in Omusati Region | Variuos | G | Yes | OAB | 3 000 000.00 | 2023/01/04 | Default method |
| 20 | Procurement of Hostel Equipment for various Hostels in Omusati Region | Various | G | Yes | OAB | 5 282 232.30 | 2023/01/04 | Default method |
| 21 | Procurement of ICT Equipment for the Directorate of Education, Arts and Culture | Various | G | Yes | OAB | 3 500 000.00 | 2023/01/04 | Default method |
| 22 | Construction of Three (3) Classrooms Block at Ben Shikongo PS - Elim Circuit | 3 | W | Yes | OAB | 1 200 000.00 | 2023/01/04 | Default method |
| 23 | Construction of Three (3) Classrooms Block at Ombathi CS - Ogongo Circuit | 3 | W | Yes | OAB | 1 200 001.00 | 2023/01/04 | Default method |
| 24 | Construction of a Ten (10) Seat Ablution Block at Ouvale CS - Okalongo Circuit | 10 | W | Yes | OAB | 400 000.00 | 2023/01/04 | Default method |
| 25 | Renovation of Five (5) Classrooms Block at Emvula CS - Oshikuku Circuit | 5 | W | Yes | OAB | 1 750 000.00 | 2023/01/04 | Default method |
| 26 | Renovation of Six (6) Classrooms Block at Samuel Shilongo PS - Etayi Circuit | 6 | W | Yes | OAB | 2 000 000.00 | 2023/01/04 | Default method |
| 27 | Renovation of Four (4) Classrooms Block at Onelago CS - Anamulenge Circuit | 4 | W | Yes | OAB | 1 400 000.00 | 2023/01/04 | Default method |
| 28 | Renovation of Sport Facility for Shikongo lipinge SS and Mwaala SS - Tsandi Circuit | 1 | W | Yes | OAB | 750 000.00 | 2023/01/04 | Default method |

Approved - Accounting Officer (Name): Siganture..... Date.....