



REPUBLIC OF NAMIBIA



**OMUSATI REGIONAL COUNCIL
OFFICE OF THE CHIEF REGIONAL OFFICER**

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02 March 2022

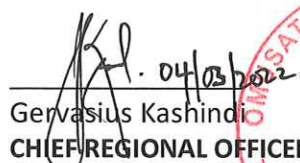
Mr Titus Ndove
Executive Director
Ministry of Finance
Private Bag 13295
WINDHOEK

Dear Mr Ndove

ANNUAL PROCUREMENT PLAN FOR OMUSATI REGIONAL COUNCIL AND DELEGATED FUNCTIONS

1. The above-mentioned subject bear reference.
2. Pursuant to Section 25 (3) (a) of the Public Procurement Act read with the public Procurement Regulation 8 (2) (d) Omusati Regional Council herewith submits the Annual Procurement Plan for the Financial Year 2022/2023 for your consideration.

Sincerely,


Gervasius Kashindi
CHIEF REGIONAL OFFICER



All official correspondence must be addressed to the Chief Regional Officer



Republic of Namibia
Annual Procurement Plan



Name of Public Entity: Omusati Regional Council: Head office, Constituencies and Settlements							Financial Period: 2022/2023		
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Office Stationaries, Toners and Cartridges to the Regional Council for a period of 24 months	Various	G	Yes	OAB	450 000.00	2022/01/07	Default method	
2	Supply and delivery of Office of Furnitures and Equipment	Various	G	Yes	OAB	913,941.00	01/04/2022	Default method	
3	Supply and delivery of Office of Furnitures and Equipment	Various	G	Yes	RFQ		01/04/2022	Section 32 1 (a)	
4	Supply and delivery of Cleaning Materials to the Regional Council for a period of 24 months	Various	G	Yes	OAB	150 000.00	01/08/2022	Default method	
5	Supply and delivery of Groceries and Food items to the Regional Council for a period of 24 months	Various	G	Yes	OAB	147 000.00	01/08/2022	Default Method	
6	Supply and delivery of Vehicle batteries to the Regional Council for a period of 24 months	Various	G	Yes	OAB	52 000.00	01/08/2022	Default method	
7	Provision of Catering services to Omusati Regional Council, Constituencies and Settlements for a period of 24 months	Various	NCS	Yes	OAB	100 800.00	01/04/2022	Default method	
8	Provision of Transport services (car rental) to Omusati Regional Council for a period of 24 months	Various	NCS	Yes	OAB	31 500.00	01/04/2022	Default method	
9	Provision of flight services (Air tickets) to Omusati Regional Council for a period of 24 months	Various	NCS	Yes	OAB	16 050.00	01/04/2022	Default method	

10	Advertisement (Vacancies and Bids)	Various	NCS	Yes	OAB	210 000.00	01/04/2022	Default method
11	Construction of Rural Toilets (NPC) at 12 Constituencies	60	W	Yes	OAB	2 308 000.00	01/07/2022	Default method
12	Design and construction of metal workshop for Ogongo Rural Development Centre	1	W	Yes	RFQ	1 000 000.00	01/07/2022	Section 32 (c)
13	Electrification of Growth Points (Okahao and Tsandi Constituencies)	2	W	Yes	DP	500 000.00	01/07/2022	Section 36 2 (a)
14	Construction of Services Infrastructure - Onesi (NPC)	1	W	Yes	OAB	6 000 000.00	01/07/2022	Default method
15	Construction of Services Infrastructure - Okalongo (NPC)	1	W	Yes	OAB	6 000 000.00	01/07/2022	Default method
16	Maintenance of Roads in Settlements (RFA)	1	W	Yes	OAB	588 200.00	01/07/2022	Default method
17	Supplying of materials for Constituency Development Projects	Various	G	Yes	RFQ	492 000.00	01/07/2022	Section 32 1 (a)
18	Constituency Development Projects	Various	W	Yes	RFQ	492 000.00	01/07/2022	Section 32 1 (c)
19	Construction of Storeroom at Constituency Office - Etayi	1	W	Yes	OAB	550 000.00	01/07/2022	Default method
20	Construction of Guard Houses at Constituency Offices (Tsandi and Ogongo)	2	W	Yes	OAB	500 000.00	01/07/2022	Default method
21	Development of a Web-based Integrated Database (Interface)	1	CS	Yes	OAB	125 000.00	01/07/2022	Default method
22	Extension of a Septic Tank - Ogongo Constituency Office	1	W	Yes	OAB	75 000.00	01/07/2022	Default method
23	Amendment Ext Proper, 1 and 2 Surveying - Okalongo Settlement	3	CS	Yes	OAB	1 000 000.00	01/07/2022	Default method
24	Homestead compensation - Late Haimo Mumbala (Okalongo Settlement) (B/F)	1	G	Yes	DP	287 166.63	01/07/2022	Section 36 2 (a)
25	Construction of Pump Station in Ogongo - Retention	1	W	Yes	DP	105 000.00	01/07/2022	The Services is already rendered hence retention be paid to the supplier.
26	Construction of Otamanzi Constituency Hall Phase 2	1	W	Yes	DP	550 000.00	01/07/2022	Section 36 2 (b)

Name of Public Entity: Omusati Regional Council: Division: Lands							Financial Period: 2022/2023		
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Procurement of Land Board meetings Catering (Lands, Subsidies to Regional Council 37100430201) for a period of 24 months	6	NCS	Yes	OAB	40 000.00	01/04/2022	Default method	
2	Supply and delivery of cleaning materials for a period of 24 months	Various	G	Yes	OAB	37 500.00	01/07/2022	Default method	
3	Supply and delivery of office stationaries, toners and cartridges to the Regional Council for a period of 24 months	Various	G	Yes	OAB	37 500.00	01/07/2022	Default method	

Name of Public Entity: Omusati Regional Council: Division: Ministry of Information Communication and Technology							Financial Period: 2022/2023		
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of office Furnitures and Equipment (Laptop, Computers and Couch)	Various	G	Yes	RFQ	40 000.00	01/04/2022	Section 32 1 (a)	
2	Supply and delivery of cleaning materials for a period of 24 months	Various	G	Yes	OAB	15 500.00	01/08/2022	Default method	
3	Supply and delivery of office stationaries and cartridges	1	G	Yes	OAB	15 500.00	01/04/2022	Default method	
4	Servicing of Fire Extinguisher for the MICT	1	NCS	Yes	SVP	3 500.00	01/04/2022	Section 38 (1)	
5	Supply and delivery of Materials (Electrical Materials)	1	G	Yes	SVP	10 000.00	01/04/2022	Section 38 (1)	

RA

Name of Public Entity: Omusati Regional Council: Maintenance and Inspection							Financial Period: 2022/2023		
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of materials (Electrical and Mechanical materials)	Various	G	Yes	RFQ	400 000.00	01/04/2022	Section 32 1 (a)	
2	Supply and delivery of materials (Tools and Spare parts)	Various	G	Yes	RFQ	250 000.00	01/04/2022	Section 32 1 (a)	
3	Supply and delivery of cleaning materials for a period of 24 months	Various	G	Yes	OAB	70 000.00	01/08/2022	Default method	
4	Supply and delivery of office stationaries, toners and cartridges for a period of 24 months	Various	G	Yes	OAB	195 000.00	01/04/2022	Default method	
5	Procure and install Microsoft Dynamic Financial System Great Plain and Annual License	Various	CS	Yes	DP	295 500.00	01/04/2022	Section 36 (2)(d)	
6	Programming of the Outapi Maintenance Regional Office motor gate with sensor	1	NCS	Yes	SVP	10 000.00	01/04/2022	Section 38 (1)	
7	Erecting of Carports and laying of Interlock at Okahao Sub-Office	1	W	Yes	OAB	400 000.00	01/04/2022	Default method	
8	Installation of CCTV Camera at Okahao Sub-Office.	1	NCS	Yes	RFQ	70 000.00	01/04/2022	Section 32 (1) (b)	
9	Installation of Security/Electrical Fence at Outapi Regional Office.	1	NCS	Yes	RFQ	80 000.00	01/04/2022	Section 32 (1) (b)	
10	Construction of Storeroom at Outapi Regional Office.	1	W	Yes	OAB	1 000 000.00	01/04/2022	Default method	
11	Construction of Storeroom at Okahao Sub-Office.	1	W	Yes	RFQ	700 000.00	01/04/2022	Section 32 (1) (c)	
12	Repaint the outside wall of the Outapi Regional Office.	1	W	Yes	RFQ	100 000.00	01/04/2022	Section 32 (1) (c)	
13	Interlock and construct additional 4 parkings at Outapi Regional Office.	1	W	Yes	RFQ	300 000.00	01/04/2022	Section 32 (1) (c)	

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14	Backfilling of Okahao Sub-Office Yard.	1	W	Yes	RFQ	35 000.00	01/04/2022	Section 32 (1) (c)
15	Construction of Entrance wall and Installation of Sliding Gate at Ruacana Sub-Office.	1	W	Yes	RFQ	90 000.00	01/04/2022	Section 32 (1) (c)
16	Purchasing and Servicing of Fire Extinguisher for the Department of Works in the whole region.	1	W	Yes	RFQ	65 000.00	01/04/2022	Section 32 (1) (c)
17	Supply and installation of Air Conditioner in the Server room and repair of the Boardroom Air Condition at Outapi Regional Office.	1	W	Yes	RFQ	35 000.00	01/04/2022	Section 32 (1) (c)
18	Carry out routine maintenance on Generator Sets, Sewer and Water Pumps, Incinerators, Autoclave machines, Mortuaries, Cold and Freezer rooms, Cooking Pots, Pans and Stove	Various	NCS	Yes	RFQ	250 000.00	01/04/2022	Section 32 (1) (b)

Name of Public Entity: Omusati Regional Council: Directorate of Education, Art and Culture								
Financial Period: 2022/2023								
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of office stationaries, toners and cartridges to the Regional Council, Directorate of Education Arts and Culture for a period of 24 months	Various	G	Yes	OAB	3 180 749.12	01/07/2022	Default method
2	Supply and delivery of cleaning materials to the Regional Council, Directorate of Education Arts and Culture for a period of 24 months	Various	G	Yes	OAB	2 464 268.57	01/08/2022	Default method

3	Supply and delivery of Furnitures and office Equipments to the Regional Council, Directorate of Education Arts and Culture for a period of 24 months	Various	G	Yes	OAB	11 284 591.24	01/04/2022	Default method
4	Maintenance of Office Equipments and Community Hostels	Various	W/NCS	Yes	OAB	1 141 522.00	01/07/2022	Default method
5	Provision of Catering services to Omusati Regional Council, Directorate of Education Arts and Culture for a period of 24 Months	Various	NCS	Yes	OAB	436 000.00	01/04/2022	Default method
6	Supply and delivery of Groceries and Food items to the Regional Council, Directorate of Education Arts and Culture for a period of 24 months	Various	G	Yes	OAB	3 800.00	01/08/2022	Section 38 (1)
7	Construction of two (2) Classrooms with a storeroom at Ombyarundu PS	2	W	Yes	OAB	800 000.00	01/05/2022	Default method
8	Construction of five (5) Pitlatrines and Fencing at Ombyarundu PS	1	W	Yes	OAB	599 000.00	01/05/2022	Default method
9	Construction of a Library at Okaleke in Etayi Circuit	1	W	Yes	OAB	400 000.00	01/05/2022	Default method
10	Construction of Ablution Facility, 5 seats at Omunyele PS	1	W	Yes	OAB	300 000.00	01/05/2022	Default method
11	Construction of Ablution Facility, 5 seats at Ombahe PS	1	W	Yes	OAB	300 000.00	01/05/2022	Default method
12	Renovation of six (6) Classrooms block at Elim SS	6	W	Yes	OAB	1 800 000.00	01/05/2022	Default method
13	Renovation of two (2) Classrooms at Sheetekela CS	2	W	Yes	OAB	600 000.00	01/05/2022	Default method
14	Renovation of Shikongo lipinge SS Sport Stadium(Phase one)	1	W	Yes	OAB	657 000.00	01/05/2022	Default method
15	Renovation of four (4) Classrooms block at Iiyambo Iiyambo CS	4	W	Yes	OAB	1 200 000.00	01/05/2022	Default method
16	Connection of Tsandi Circuit Offices to Tsandi Village Council main sewerage	1	W	Yes	DP	10 000.00	01/05/2022	Section 36(2) (a)

Name of Public Entity: Omusati Regional Council: Directorate of Water Supply Sanitation Coordination							Financial Period: 2022/2023		
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Office Stationaries	Various	G	Yes	OAB	203 355.00	01/07/2022	Default method	
2	Supply and delivery of Office Furnitures and Equipment	Various	G	Yes	OAB	94 000.00	01/04/2022	Default method	
3	Supply and delivery of Cleaning Materials to the Regional Council for a period of 24 months	Various	G	Yes	OAB	55 255.00	01/08/2022	Default method	

Name of Public Entity: Omusati Regional Council: Gender Equality Poverty Eradication and Social Welfare							Financial Period: 2022/2023		
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Office Stationaries, Toners and Cartridges for a period of 24 months	Various	G	Yes	OAB	95 000.00	01/07/2022	Default method	
2	Supply and delivery of cleaning materials to the Regional Council for a period of 24 months	Various	G	Yes	OAB	85 000.00	2022/01/08	Default method	
3	Provision of Catering services for a period of 24 months	Various	NCS	Yes	OAB	125 000.00	2022/01/04	Default method	
4	Provision for Accommodation and Conference Packages for stakeholders trainings.	Various	NCS	Yes	RFQ	60 000.00	2022/01/05	Section 32 1 (a)	
5	Provision for Accommodation and Conference Packages for stakeholders trainings.	Various	NCS	Yes	SVP		2022/01/05	Section 38 (1)	
6	Supply for GBV Camapigns Promotional Materials.	Various	G	Yes	SVP	35 000.00	2022/01/04	Section 38 (1)	

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7	Procurement of Income Generating Activities (IGAs) Materials and Equipments.	Various	G	Yes	RFQ	132 600.00	2022/01/04	Section 32 1 (a)
8	Procurement of Income Generating Activities (IGAs) Materials and Equipments.	Various	G	Yes	SVP		2022/01/04	Section 38 (1)
9	Supply of Teaching and Learning Materials for ECD Centres	Various	G	Yes	RFQ	49 286.00	2022/01/06	Section 32 1 (a)
10	Supply of Teaching and Learning Materials for ECD Centres	Various	G	Yes	SVP		2022/01/06	Section 38 (1)
11	Supply of Community Center Materials	Various	G	Yes	RFQ	20 000.00	2022/01/06	Section 32 1 (a)
12	Supply of Community Center Materials.	Various	G	Yes	SVP		2022/01/06	Section 38 (1)

Approved - Accounting Officer (Name): *Gervais Fashini* Signature: *[Signature]* Date: *04/03/2022*